



## **AFFIDAVIT OF INDIGENCE AND REQUEST FOR WAIVER OF §11A(2) FEES**

All questions must be answered in full or the word “none” inserted. If additional space is needed for any answer, an attached sheet may be filed in addition to, but not in place of, the answer. Information contained herein will only be made available to the parties and other persons as allowed under state or federal law. Give monthly figures. To convert weekly to monthly figures, multiply the weekly amount by 4.3.

### **I. INFORMATION ON EMPLOYEE’S CLAIM**

Employee’s Name: \_\_\_\_\_ Social Security No. <sup>1</sup>: \_\_\_\_\_

Employee’s Address: \_\_\_\_\_ Date of Injury: \_\_\_\_\_

Marital Status & No. of dependents: \_\_\_\_\_ Workers’ Comp. Insurer: \_\_\_\_\_

### **II. POVERTY AND ASSISTANCE QUALIFICATION [from SJC RULE 3:10 Section 1 (f)(i) and (ii)]:**

\_\_\_\_\_ (a) I receive one of the following types of public assistance: Aid to Families with Dependent Children (AFDC), Emergency Aid to Elderly, Disabled and Children (EAEDC), poverty related veterans’ benefits, food stamps, refugee resettlement benefits, Medicaid, or Supplemental Security Income (SSI) or;

\_\_\_\_\_ (b) I receive an annual income, after taxes, of 125% or less of the current poverty threshold referred to in M.G.L. c. 261 §27A (b). <sup>2</sup>

### **III. MONTHLY INCOME FROM ALL SOURCES:**

#### **A. EMPLOYMENT OR SELF-EMPLOYMENT**

##### **1. GROSS:**

	Self	Spouse <sup>3</sup>
a. Salary, Wages	\$ _____	\$ _____
b. Tips, bonuses, self-employment income	\$ _____	\$ _____
<b>2. TOTAL (a plus b)</b>	<b>\$ _____</b>	<b>\$ _____</b>

##### **3. DEDUCTIONS:**

c. Federal Income Tax	\$ _____	\$ _____
d. State Income Tax	\$ _____	\$ _____
e. FICA/state or other retirement	\$ _____	\$ _____
f. Union dues	\$ _____	\$ _____
g. Business expense, if self-employed	\$ _____	\$ _____
<b>4. TOTAL DEDUCTIONS (c through g)</b>	<b>\$ _____</b>	<b>\$ _____</b>
<b>5. ADJUSTED INCOME ( 2 minus 4)</b>	<b>\$ _____</b>	<b>\$ _____</b>

<sup>1</sup> Disclosing Social Security Number is voluntary. It will assist in the processing of your request.

<sup>2</sup> The 125% figures shall be available from the Department. The citation to §625 of the Economic Opportunity Act in M.G.L. c. 261, §27A, as recommended by St. 1980, c. 539, §5 has become §624. Pub. I. 88-425, title VI, §624 [42 U.S.C. §2971(d)]. As noted on “Affidavit of Indigency and Request for Waiver, Substitution or State Payment of Fees and Costs” From CIV. P. 90, in note 1, the 125% figure is substantially the same poverty standard used by legal services programs funded by the Federal Legal Services Corporation. 42 U.S.C. §2996(a)(2)(A)&(B).

<sup>3</sup> If there is a spouse, or person in substantially the same relationship, or parent (provided, in each instance, any such person lives in the same residence as the applicant and contributes toward the household’s basic living costs), you must list income, amounts contributed by each to basic living costs, and liquid assets for each person(s), in Parts III, IV and V in the column labeled “spouse”.

**B. INCOME FROM OTHER SOURCES:**

	Self	Spouse
h. Workers' Compensation	\$ _____	\$ _____
i. Social Security	\$ _____	\$ _____
j. Long- or Short-term Disability	\$ _____	\$ _____
k. Welfare Benefits	\$ _____	\$ _____
l. Unemployment Compensation	\$ _____	\$ _____
m. Other sources (for example Rental Income, Pension Payments, Annuities, Alimony etc.)	\$ _____	\$ _____
<b>6. TOTAL INCOME OTHER SOURCES (h -m)</b>	\$ _____	\$ _____
<b>7. TOTAL NET MONTHLY INCOME (5 PLUS 6)</b>	\$ _____	\$ _____

**IV. BASIC LIVING COSTS (monthly):**

a. Rent	\$ _____	\$ _____
b. Mortgage (Principal, Interest & Taxes)	\$ _____	\$ _____
c. Food	\$ _____	\$ _____
d. Clothing	\$ _____	\$ _____
e. Utilities (Electricity/Gas)	\$ _____	\$ _____
f. Heat	\$ _____	\$ _____
g. Water/Sewer	\$ _____	\$ _____
h. Telephone	\$ _____	\$ _____
i. Transportation, e.g. Auto Loan, Auto Insurance	\$ _____	\$ _____
j. Health Care/Health Insurance	\$ _____	\$ _____
k. Support for Dependents	\$ _____	\$ _____
l. Education Costs	\$ _____	\$ _____
<b>8. TOTAL COSTS ( a through l )</b>	\$ _____	\$ _____
<b>9. NET DISPOSABLE INCOME ( 7 minus 8 )</b>	\$ _____	\$ _____

**V. LIQUID ASSETS (Cash or Assets readily convertible to cash):**

a. Cash on hand	\$ _____	\$ _____
b. Cash in bank, mutual or other fund/account Savings Acct. # _____ Checking Acct. # _____	\$ _____	\$ _____
c. Real Estate Location _____	\$ _____	\$ _____
d. Stocks, bonds, etc.	\$ _____	\$ _____
e. Motor Vehicle(s) Make _____ Year _____ Fair Market Value \$ _____ - Loan \$ _____ = Equity	\$ _____	\$ _____
f. Other Liquid Assets	\$ _____	\$ _____
<b>TOTAL LIQUID ASSETS (a through f)</b>	\$ _____	\$ _____

I, \_\_\_\_\_, make this affidavit and request for a waiver and certify that I am unable to pay the filing fee mandated by c. 152 § 11A. I further certify that the information provided is true, complete, and accurate to the best of my ability, knowledge, and belief. I understand that some or all of this information is subject to, and must be accompanied by, verification.<sup>4</sup> Signed under the pains and penalties of perjury:

DATE(mm/dd/yyyy): \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

*Other information relative to financial circumstances should be attached on separate sheets.*

<sup>4</sup>See "Standards and Procedures for §11A(2) Fee Waiver Requests", available from the Department of Industrial Accidents.